



Ray of Hope Academy

634 Main Street, Belgium, WI 53004

(Class Year 2025 – Online Class)

Enrollment deadline is December 1, 2024.

REQUIREMENTS FOR A DIPLOMA FROM RAY OF HOPE ACADEMY

- Books (all included in your Book Fee):
 - *Moving the Energy* (main textbook) by Lilian Tibshraeny-Morten
 - *Original Works of Eunice D. Ingham: Stories the Feet Can Tell Thru Reflexology*
 - *Reflexology: Art, Science & History*
 - *Energy: The New Frontier in Reflexology*
 - *Anatomy & Physiology Coloring Book*
 - *Anatomy & Physiology Made Easy: An Illustrated Study Guide for Students to Easily Learn Anatomy & Physiology*
 - *The Body Clock in Traditional Chinese Medicine – Understanding our Energy Cycles for Health & Healing*
 - *Traditional Chinese Medicine Simplified*

Additional periodicals, charts and books may be required.

- Successfully pass exams throughout the book via Quizlet and other transmitted testing items.. There will be a final exam at the end of the course of textbook study.
- Attendance at **all** online classes and activities as required.
- Online student interaction and participation is vital for the learning and evaluation processes.
- Additional Anatomy & Physiology is included and required as part of this course of study starting 2018 for all students no matter what the student's past learning experience has been.
- All students must carry Student Insurance for the full term of study **prior** to practicum on people. This needs to be submitted to Lila Mueller before you come to Belgium for practicum. Ray of Hope Academy must be an additional insured.
- CPR & AED Certification. If you are currently certified, please present a copy of your card to Lila and no need to repeat the class until your card expires.
- If you miss a class due to illness or other vital absentee requirement(s), you must make up the time with Lila Mueller.

- 75 documented practicum volunteers are required. Free Open Teaching Clinic participants at Ray of Hope Academy will count towards this requirement.
- Full payment of all fees to Ray of Hope Educational Services d/b/a Ray of Hope Academy is required before receiving a Diploma. Monthly payments must be paid in order to continue to the next month's classes.
- Upon successful completion of the course of study, the student will be awarded a Silver Diploma.

ADDITIONAL INFORMATION

□ **Reflexology is a stand-alone profession, and is *NOT* massage.**

Online Core Curriculum Class Tuition is **\$4,500.00**. A Payment Plan is available. **All Payment Plan Fees are due on the first of the month. If you miss a payment, you will not be able to participate in a class and will have to pay to make the class up.** An additional Book Fee is required at registration. Auxiliary Classes are at an additional cost.

A minimum of 200-300 hours of instructor-student contact hours will take place. 180 live contact hours are required by the American Reflexology Association which Ray of Hope Academy exceeds in live classes.

- ● Your Book Fee covers books and supplies needed for this course of study and will be passed out or mailed to students. Do not privately purchase these materials as the **Book Fee is not refundable.**
- ● Students – it is recommended that you take notes during these classes. Come prepared.
- ● Attendance is vital to learning and having interaction with instructors and fellow students. Please be in attendance and prompt.
- ● Instructional dress will be Professional Casual when at Ray of Hope Academy.
- ● Teaching will be done in ways that everyone will participate with different methods so everyone will learn.
- ● Food will be determined when at Ray of Hope Academy.
- Complimentary coffee, tea and water will be available throughout the day for students.
- ● Student Membership Fee will be paid for by Ray of Hope Academy for a 1 year period to our state Reflexology organization (Integrated Reflexologists of Wisconsin, Inc.) after 6 months of class attendance.
- ● Tutoring is available outside of class time at an additional fee.
- ● Auxiliary Live Classes, although not required, are at an additional expense.
- The 2025 Ray of Hope Academy Teaching Schedule will be adhered. We will avoid holidays.
- Cancellation of classes will be made by email and/or telephone call to students.
- If you have a question and/or concern, please confirm with Lila Mueller at (414) 909-3320 or (414) 531-2587 or ROHES2011@gmail.com.